



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

### NOTICE TO PROCEED

**MARS LABORATORY INSTRUMENTS CENTER**  
Pasig, City

Sir/Madam,

The attached Purchase Order No. 2023-05-0191 are already approved so NOTICE is given to **MARS LABORATORY INSTRUMENTS CENTER** for the purchase of **Instructional Supplies & Materials for Fundamentals of Surveying, Geotechnical Engineering and Materials & Testing of BSCE Program** requested by W. Ellaga – CEN with PR No. 2023-02-0364. Upon receipt of this Notice you are responsible to deliver the service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**DORACIE B. ZOLETA-NANTES, PhD.**  
University President

I acknowledge receipt of this Notice on : 1.5 JUN 2023

Name of the Representative of the of the Bidder: **MARS LABORATORY INSTRUMENTS CENTER**

Authorized Signature:   
**Mary Jane G. Aquino**